

FACT SHEET

Applying to SACAT



The South Australian Civil and Administrative Tribunal (SACAT) helps South Australians resolve issues within specific areas of law, including the area of Guardianship and Administration.

You can make an application to SACAT if:

- You have medical evidence that the person concerned has impaired decision-making capacity, **and**
- There is a decision that needs to be made now, **and**
 - There is no Advance Care Directive or Power of Attorney in place.
 - There is no one to help informally (family or friends).
 - There is no 'Person Responsible' to make health care decisions.
 - Informal support/arrangements are not working.
 - The person does not agree with the informal decisions being made.
 - There is conflict about decisions or decision-makers.

How to apply:

1. Go to the SACAT website: www.sacat.sa.gov.au
2. Download the 'Medical or Psychological Report' form and have the person's doctor complete it. This tells SACAT about the person's decision-making capacity. It can be completed by the person's GP or another health professional, such as a psychologist.



sacat South Australian
Civil and Administrative Tribunal

Search [sacat.sa.gov.au](http://www.sacat.sa.gov.au)

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Welcome to SACAT
the South Australian Civil and Administrative Tribunal

SACAT is a state tribunal that helps South Australians resolve issues within specific areas of law, either through agreement at a conference, conciliation or mediation, or through a decision of the Tribunal at hearing. SACAT also conducts reviews of Government decisions.

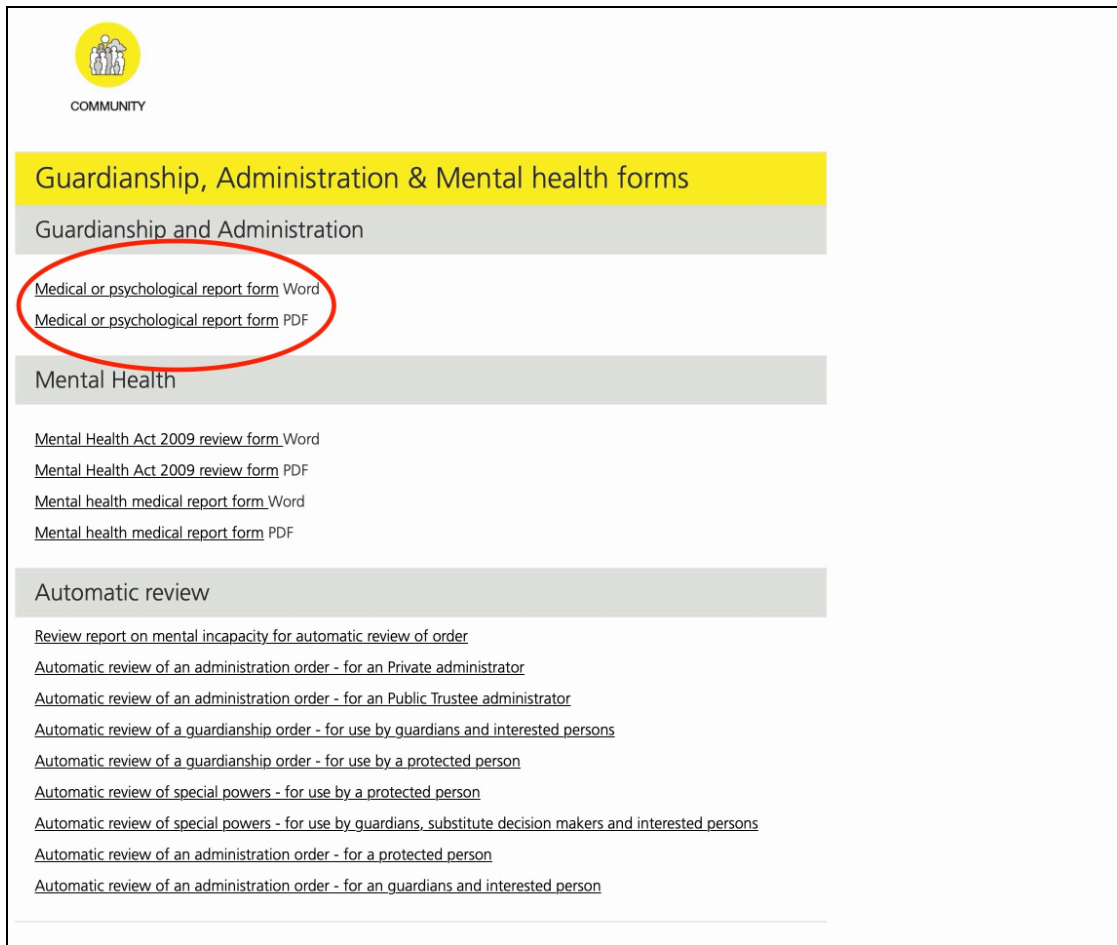
Public health at SACAT: Coronavirus (COVID - 19)


We understand that current circumstances are creating challenges for organisations.

SACAT is carefully monitoring the official public health advice in order to provide a safe environment for all participants at SACAT.

Visit the [Public Health at SACAT](#) page for further Coronavirus

Applying to SACAT (continued)




COMMUNITY

Guardianship, Administration & Mental health forms

Guardianship and Administration

- [Medical or psychological report form Word](#)
- [Medical or psychological report form PDF](#)

Mental Health

- [Mental Health Act 2009 review form Word](#)
- [Mental Health Act 2009 review form PDF](#)
- [Mental health medical report form Word](#)
- [Mental health medical report form PDF](#)

Automatic review

- [Review report on mental incapacity for automatic review of order](#)
- [Automatic review of an administration order - for an Private administrator](#)
- [Automatic review of an administration order - for an Public Trustee administrator](#)
- [Automatic review of a guardianship order - for use by guardians and interested persons](#)
- [Automatic review of a guardianship order - for use by a protected person](#)
- [Automatic review of special powers - for use by a protected person](#)
- [Automatic review of special powers - for use by guardians, substitute decision makers and interested persons](#)
- [Automatic review of an administration order - for a protected person](#)
- [Automatic review of an administration order - for an guardians and interested person](#)

3. Once the medical report is complete, you can start the online Application Form for the appropriate order.



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Applying to SACAT (continued)

4. You may apply for a Guardianship Order, an Administration Order, a Special Powers Order (Section 32), the Revocation of a Substitute Decision Maker, or the Revocation of an Advance Care Directive (See relevant Fact Sheets).
5. If you don't have access to a computer, or have difficulties navigating the SACAT website, you can call SACAT for assistance, or to make the application over the phone: **1800 723 767**.

Once your application is submitted:

- An email will be forwarded to you with the tracking/lodgement number of your application.
- SACAT will process the application form and list the matter for a hearing.
- You and any other Interested Parties will receive an email or letter to inform you of the day and time of the hearing.

How long will this take?

- This process generally takes approximately 4-6 weeks.
- If there is serious risk to the person or to others, you can request that SACAT hear the matter urgently, but this is at their discretion.
- It may be helpful to contact SACAT directly to discuss the urgency of your application, once it is submitted.